

**MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL SPECIAL MEETING HELD ON  
TUESDAY, SEPTEMBER 13, 2016 AT 4:30 P.M. IN THE CITY COUNCIL CHAMBERS**

**MAYOR:** Tonita Gurulé-Girón

**COUNCILORS:** David A. Ulibarri, Jr. - Arrived at 4:50 p.m.  
Barbara A. Casey  
David L. Romero  
Vincent Howell - Absent

**ALSO PRESENT:** Richard Trujillo, City Manager  
Casandra Fresquez, City Clerk  
H. Chico Gallegos, City Attorney  
Juan Montano, Sergeant At Arms

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

Councilor Casey asked everyone to take a moment to think of those who gave their lives on September 11<sup>th</sup>, 15 years ago and to be thankful and recognize how fortunate we are to live in America, and to live in Las Vegas, which she thought was the most beautiful place on earth.

**APPROVAL OF AGENDA**

Councilor Casey made a motion to approve the agenda as is. Councilor Romero seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

Barbara A. Casey	Yes	David L. Romero	Yes
David A. Ulibarri, Jr.	Absent	Vincent Howell	Absent

City Clerk Fresquez re-read the motion and advised the motion carried.

### **MAYOR'S APPOINTMENTS/REPORTS**

Mayor Gurulé-Girón advised that she had previously asked for input from Council regarding the appointments of several Boards and asked for confirmation to assign the following members:

<b>Police Commission</b>	<b>Design Review Board</b>	<b>Lodger's Tax Board</b>
Kim Delgado	Rick Rubio	Diane Ortiz
Roy Montibon	Bob Mishler	Joaquin Garafalo
Paul Gray	Patricia Mendoza-Kjelstram	Krutik Bhakta
Clarence Romero	Harold Garcia	Oliver Lesperance
Don Bovia	Roland Medrano	Diane Moore
	Ray Tafoya	

Mayor Gurulé-Girón received confirmation from Council with no objections of the appointments.

### **PUBLIC INPUT**

Kallie Wilbourn spoke of concerns regarding the lack of maternity services in the community due to the closure of the maternity ward at Alta Vista Regional Hospital.

Mayor Gurulé-Girón advised Ms. Wellborn that the City had been very supportive of reinstating the OBGYN at the Alta Vista Hospital although informed that the majority of the fiscal agent responsibility fell under the jurisdiction of the County.

Ms. Wilbourn also stated that she felt that Animal Control regulations regarding loose dogs should be better enforced due to a friend recently being injured by a



loose dog although commended the efforts being made at the Animal Welfare Coalition.

Chief of Police Montano informed that Animal Control Staff had recently been fully staffed and that they were receiving field training and also training in the handling of animals.

Denise Fox advised that she was in support of the Animal Welfare Coalition and felt that they were doing a great job in being advocates for abused animals, having a high adoption rate and helping the community with issues regarding animals.

## **BUSINESS ITEMS**

1. Approval/Disapproval of Resolution #16-33 2018-2022 Infrastructure Capital Improvements (ICIP) for the City of Las Vegas.

Community Development Director Annette Velarde advised that the Department of Finance, Local Government Division (DFA/LGD) recommends that municipalities prepare and submit an infrastructure Capital Improvement Plan (ICIP). The ICIP is a five year plan to establish priorities for anticipated capital improvement projects; it is developed and submitted annually. The City of Las Vegas can earmark which of its prioritized projects (a maximum of five) it would like to have considered for state capital outlay appropriations during the Legislative session. The ICIP plays an integral part in priority setting and decision making at the state level and upcoming legislature.

City Manager Trujillo advised Mayor and Council that during Department Head meetings he asked Directors to review prior ICIP listings submitted in years past and to also look at priorities in their perspective departments, listing them with dollar amounts needed.

Community Development Director Annette Velarde advised that the ICIP presented, included a scoring system intended for the Governing Body to score projects as a group in order to determine the top ten priority projects, with results being submitted with the ICIP to the state before its deadline.

City Manager Trujillo informed that the top three projects on the previous ICIP had been removed since they were ongoing. City Manager Trujillo advised the three projects removed included the Bradner Dam Expansion, Abe Montoya Recreation Center Improvements and the Raw Water Conveyance System Improvements.

Community Development Director Velarde presented the City of Las Vegas, New Mexico Infrastructure Capital Improvement Plan FY 2018-2022 as follows:

**ID 22730 Fire and Police Equipment**

Total Project Cost: \$1,903,600

Amount Not Funded: \$1,903,600

Phased: No

Acquisition of fire and police equipment to include but not limited to bullet proof vests, communication upgrades, SCVA fill station (breathing air-fill station), completely outfitted police cars.

**ID 10681 Police Public Safety Vehicles**

Total Project Cost: \$524,000

Amount Not Funded: \$524,000

Phased: No

Replacement of older existing police vehicles.

Councilor Casey asked for clarification of the increased costs for replacing police vehicles, compared to the prior ICIP.

Police Chief Juan Montano advised that the reason for the increase in the current plan was due to a combination of increased vehicle costs, equipment needed for fully equipping a police unit and more vehicles that need to be replaced.

**ID 30691 Plaza Park Electrical Upgrade**

Total Project Cost: \$110,000



Amount Not Funded: \$110,000

Phased: No

Plan, design, construct, and relocate the Electric Transformer relocation project to include (process, implementation, Scope of Work).

Councilor Casey asked if the Plaza Park Electrical Upgrade project would help to eliminate additional costs regarding the hiring of an electrician during the 4<sup>th</sup> of July Fiestas.

Public Facilities Director Veronica Gentry advised that the Public Facilities' electrician, Ernest Jaramillo performed all the electrician work during the 4<sup>th</sup> of July Fiestas and explained that they were requesting to relocate the connector to the north side of Valencia Street, behind Plaza Park.

#### **ID Municipal/Judicial Complex**

Total Project Cost: \$1,650,000

Amount Not Funded: \$1,650,000

Phased: No

Remodel/replace existing municipal building.

Mayor Gurulé-Girón stated that the City had initially set a price of \$254,000 for the Municipal/Judicial Complex Building and questioned the change in the amount.

City Manager Trujillo advised that the previous estimate was to take care of the existing Municipal Court building on Grand Avenue and added that the State of New Mexico Property Control had given the City of Las Vegas the old New Mexico State Police building on Mills Avenue. City Manager Trujillo informed that they were looking into relocating the Municipal Court to that location as well as setting up a satellite office for the Utilities Department.

Municipal Judge Eddie Trujillo informed that he had been housed in the Grand Avenue Municipal Court building for approximately twenty three years and added that he had worked hard throughout the years to obtain a new Municipal Court

building with no avail. Municipal Court Judge Trujillo informed that currently court and citation fees include a building fund statewide and suggested possibly raising court and citation fees since the City of Las Vegas was a Home Rule Municipality, allowing adjusting fees accordingly. Municipal Court Judge Trujillo recommended raising court fees from \$29.00 to \$35.00 and increasing citations by \$6.00 which would generate about \$15,000.00 annually and could perhaps leverage with a State Financial institution for a loan to build a Municipal Court building.

Councilor Ulibarri, Jr. agreed with Municipal Court Judge Trujillo regarding the need of a new Municipal Court building and gave his support of the proposed project.

Councilor Casey stated that she understood the motivation of obtaining a new Municipal Court building however informed that she had some very serious concerns regarding the language stating "in a year, depending on the amount of citations filed, by the Police Department, Animal Control and Code Enforcement".

Councilor Casey advised that she felt it would encourage individuals from those departments to give out citations, and believed that it was not legal, ethical or moral and added that it made her uncomfortable to think that the City would raise the fees based on the amount of citations. Councilor Casey advised that another means of funding should be looked into due to the need of a new building and added that she felt that it was not worth giving the wrong impression to the community of why fees were being raised.

Municipal Court Judge Trujillo advised that in the past, Council suggested that he should impose more court costs and citation fees and described Councilor Casey as a "Breath of fresh air" for her views of his job to administer justice.

Discussion took place of the numerous other needs that were needed at the Municipal Court building.

Councilor Casey stated that perhaps Municipal Judges could approach the Legislature to legislatively change the fees and add an additional fee for infrastructure.



Municipal Court Judge Trujillo explained that he had already approached the Legislature about the issue and was advised by them to follow the Home Rule to adjust fees accordingly.

Councilor Romero advised that the Municipal Court building had been at the Grand Avenue location long enough, that there was a need for handicap accessibility and supported Judge Trujillo in obtaining a new building.

Mayor Gurulé-Girón commended Municipal Court Judge Trujillo for all his years of service to the City and added that her main concern was the issue of not being ADA compliant at the Municipal Court building and apologized for that.

Mayor Gurulé-Girón advised that she and City Manager Trujillo would give the directive to Municipal Court Judge Trujillo to look for other means of funding for the Municipal Court building depending on the ranking and rating of the ICIP projects.

Municipal Court Judge Trujillo advised that he and his staff would greatly appreciate anything that the City would do to help with the project.

#### **ID 9792 Transfer Station Facility Repairs**

Total Project Cost: \$2,045,000

Amount Not Funded: \$2,045,000

Phased: No

Perform major repairs to the transfer station (solid waste facility). Heavy equipment needs replacement.

Mayor Gurulé-Girón made the suggestion of listing the funding sources as part of the ICIP plan.

City Manager Trujillo advised that funding would come from a variety of areas, hopefully from the Legislature and assured that the plans would be reviewed with Directors and Finance Director Gallegos as Mayor Gurulé-Girón recommended.

#### **ID 15548 Wastewater Collection Systems**



Total Project Cost: \$3,000,000

Amount Not Funded: \$3,000,000

Phased: No

Design and remove and replace old (VCP) vitrified clay pipe with PVC pipe, to include rehabilitation of sewer manholes throughout the City, and upgrade undersized and deteriorating main lines and sewer tap services. Repair Aeration Basin and Lift Stations. This will allow the City to reduce (1/1) inflow and infiltration into sewer mains which will alleviate (SOS) Sanitary Sewer Overflows and improve the treatment of waste water prior to discharge.

#### **ID 25350 Annual Leak Repair and Replacement**

Total Project Cost: \$2,975,600

Amount Not Funded: \$2,975,600

Phased: No

Plan and Repair and/or replace old existing leaking city water lines. Project will start with Leak Detection program and be followed by repairs or replacement.

Utilities Director Maria Gilvarry advised that the request was for five years and stated that every five years she would add to the end of it and that it was a perpetual project.

#### **ID 12398 Gas Transmission Line Replacement**

Total Project Cost: \$3,930,000

Amount Not Funded: \$3,930,000

Phased: No

Replacement of aging natural gas transmission line.

Utilities Director Gilvarry advised that the PRC required that the lines be upgraded and explained that the replacement was for the aging main line coming from the Wagon Mound/Colmor area to Las Vegas. Utilities Director Gilvarry explained the replacement was needed in order to avoid any major incident and estimated it to



be a five plus year project and informed Mayor and Council that it had never been replaced.

Mayor Gurulé-Girón questioned if the line had experienced any leaks.

City Manager Trujillo advised that the line had experienced leaks and explained that repairs had been made and felt that the line needed immediate attention due to its age.

Community Development Director Velarde informed that *ID 25302 Transfer Station Pavement and Drainage Project* was removed from the ICIP.

#### **ID 255933 Las Vegas Police Department Remodel**

Total Project Cost: \$80,000

Amount Not Funded: \$80,000

Phased: No

The Las Vegas City Police Department is in need of repair and remodeling of the main building. The outside of the building needs repair to avoid causing structural damage.

Chief of Police Montano advised that he and his staff had made minor repairs on the exterior walls of the Police Department building although the issues of rainfall had caused additional damage to the repairs. Chief Montano added that various other repairs were needed in the interior of the Police Department building as well.

#### **ID 22754 Public Facilities Upgrade**

Total Project Cost: \$1,170,000

Amount Not Funded: \$1,170,000

Phased: No

The roof of the Public Works Department is in need of major roof repair.

Public Facilities Director Veronica Gentry advised that they were requesting for replacement of the roof, heating system and garage doors and stated they wanted to add public facilities for men and women and for the replacement of windows.

**ID 27819    Mobile Data Communications**

Total Project Cost:     \$150,000

Amount Not Funded:    \$150,000

Phased: No

Purchase Intel based mobile data devices. Mobile data devices allow users outside a control room or emergency operations center to have access to critical information at all times. This also allows the police officers to be dispatched silently through mobile CAD software that is running locally on the mobile device.

Chief Montano informed that the Police Department had previously acquired demilitarized vehicles which would be utilized for a mobile command post and advised that this funding would aid in moving the Police Department forward in working with more advanced technology, allowing the Police Department prepare reports online and to possibly issue online citations in the future.

**ID 25345    Raw Water Conveyance System Improvements**

Total Project Cost:     \$11,842,000

Amount Not Funded:    \$11,842,000

Phased: No

IN PROCESS To plan, design, engineer, survey, acquire easements and rights of way, construct, improve and upgrade approximately 16,000 LF of 24 inch diameter pipeline for the water conveyance system from the existing Gallinas Diversion structure to Peterson and Bradner Reservoirs, to include pre sedimentation basin, raw water pump station and reservoir interconnect pipeline upgrades, to include all valves, gates, gauges, meters and all appurtenances for the improvements in Las Vegas in San Miguel County. The Planning and Design for ½ of the Conveyance route is complete, while the other half has not started. A Request for Bids will be submitted for Construction.



Utilities Director Gilvarry informed that they already had 1.3 million dollars in funding to cover the installation of an inlet to Bradner Dam, which would improve the water quality at Bradner Dam and advised that it was a portion of the whole project. Utilities Director Gilvarry explained that the Raw Water Conveyance line was over sixty years old and had exceeded its life span, therefore an evaluation of rehabilitating the existing line would take place.

Community Development Director Velarde gave Council a brief review of the process of the scoring system.

Mayor Gurulé-Girón advised that Councilor Romero had not received the rank and rate sheet and stated that he would bring the rank and rate sheet the following day. Mayor Gurulé-Girón stated that the Resolution would be passed due to having to meet the upcoming deadline.

Mayor Gurulé-Girón stated that having the majority included in the ranking and rating process would be an acceptable ICIP plan for the State and added that if Councilor Romero's rating would adversely change the outcome to the top five projects, an amendment form would be submitted to the State through the ICIP plan process.

Community Development Director Velarde informed of the results of the scoring regarding the top five projects which included:

- 1. ID 25350 – Annual Leak Repair and Replacement**
- 2. ID 15548 – Wastewater Collection System**
- 3. ID 10681 – Police Public Safety Vehicles**
- 4. ID 25345 – Raw Water Conveyance System Improvements**
- 5. ID 27819 – Mobile Data Communications**

Councilor Casey made a motion to approve of Resolution 16-33 2018-2022 Infrastructure Capital Improvement Plan ("ICIP") for the City of Las Vegas. Councilor Ulibarri, Jr. seconded the motion.

Resolution 16-33 was presented as follows:

**CITY OF LAS VEGAS, NM**  
**RESOLUTION NO. 16 – 33**

A Resolution Adopting an Infrastructure Capital Improvement Plan (“ICIP”)

**WHEREAS**, the municipality of Las Vegas recognizes that the financing of public capital projects has become a major concern in New Mexico; and

**WHEREAS**, in the time of scarce resources, it is necessary to find new financing mechanisms and maximize the use of existing resources; and

**WHEREAS**, the Infrastructure Capital Improvement Plan (“ICIP”) is the mechanism that is utilized to define needs, establish priorities and pursue viable actions and strategies to achieve necessary project development; and

**WHEREAS**, this process contributes to local and regional efforts in project identification selection in short and long range capital planning efforts;

**NOW, THEREFORE**, be it hereby resolved by the governing body of the City of Las Vegas that:

1. The City of Las Vegas has adopted the attached Infrastructure Capital Improvement Plan (“ICIP”); and
2. The plan is intended to be a working document and is the first of many steps toward improving, rational, long-range planning and budgeting for New Mexico’s infrastructure, and
3. This Resolution supersedes Resolution No.15-37.

**PASSED, APPROVED AND ADOPTED** this \_\_\_\_\_ day of September, 2016.

CITY OF LAS VEGAS

\_\_\_\_\_  
Mayor Tonita Gurule-Giron

(Seal)  
ATTEST:

\_\_\_\_\_  
Casandra Fresquez, City Clerk

\_\_\_\_\_  
H. Chico Gallegos, City Attorney  
(for legal sufficiency only)



Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

David L. Romero	Yes	Barbara A. Casey	Yes
David A. Ulibarri, Jr.	Yes	Vincent Howell	Absent

City Clerk Fresquez re-read the motion and advised the motion carried.

### **EXECUTIVE SESSION**

City Manager Trujillo advised there was no need for Executive Session.

### **ADJOURN**

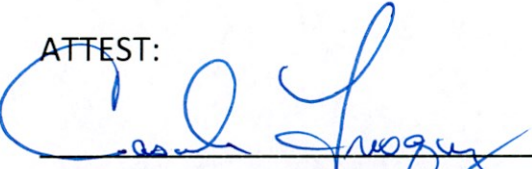
Councilor Casey made a motion to adjourn. Councilor Romero seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

Barbara A. Casey	Yes	David A. Ulibarri, Jr.	Yes
David L. Romero	Yes	Vincent Howell	Absent

City Clerk Fresquez re-read the motion and advised the motion carried.

  
\_\_\_\_\_  
Mayor Tonita Gurulé-Girón

ATTEST:

  
\_\_\_\_\_  
Casandra Fresquez, City Clerk